

IFAS FACULTY ASSEMBLY

DRAFT MINTUES

FEBRUARY 8, 2018

3:15 – 4:45

STRAUGHN CENTER A

ROLL CALL	JASON KRUSE	CHAIR ELECT
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CALL TO ORDER	SAUNDRA TENBROECK	CHAIR
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APPROVAL OF DECEMBER 4TH MEETING MINUTES

Minutes approved unanimously

IFAS UPDATE	SENIOR VICE PRESIDNET, DR. JACK PAYNE
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State Budget

- Significant amount of time and effort being put into helping the state legislature understand the value UF/IFAS and the impact it has on communities, businesses, and crop producers. Trying to recover \$6M that was lost from budget in last budget cycle.
- FNGLA and other organizations that were impacted by the cuts have been in Tallahassee communicating support for the programs we offer.

9-Month Appointments

- More difficult/expensive that initial predictions. If 25% of faculty sign up it will cost IFAS \$3M.
- Department Chairs predict only 10% of faculty members are interested. Survey will be circulated by Dr. Payne's office to gauge interest. Will do best to make transition to 9-month appointment possible for those interested.
- SHARE funds cannot be used to cover the salary costs over the 3-month summer. Need to use unrestricted funds.

GUEST	KEN GERHARDT	FACUTLY OMBUDS
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- The UF Ombuds is a resource for faculty that was created in 2014. Meetings with ombuds are confidential and can take place at location of your choice to discuss any conflicts you may have with the institution.
- Serves as a unbiased "traffic cop" to facilitate mediation/resolution to conflicts.
- Office staff currently see roughly 30 visitors a year.
- Serves faculty that are not covered by a collective bargaining agreement. Those covered by a collective bargaining agreement will be directed to collective bargaining office.
- Maintains impartial stance and complete confidentiality. Is not an advocate for faculty OR the university. Tries to start with informal approaches to solutions before recommending formal steps.
- www.faculty.ombuds.ufl.edu

COMMITTEE REPORTS

- IRC – *Erica Goss*
 - Committee report
 - Committee met in December. Guest speaker was Dan Cromer from IFAS IT.

- Transition being made from Polycom to Zoom.
 - Better performance than Polycom. Basic license supports meetings <40 minutes in length. If you need to hold meetings longer than 40 minutes in length request a Zoom Pro license by contacting help@ifas.ufl.edu
 - Webinar licenses can support 8-100 participants. We have two licenses that cover up to 500 participants. Need to sign-up to schedule use of webinar license.
 - Effort being made to integrate Zoom in the Canvas for courses
 - Yammer.com (Microsoft product)
 - Online collaboration tool much like Facebook. Allows attachment of files.
 - Easier to use than sharepoint/dropbox/onedrive.
 - Internal and/or External groups can be setup allowing anyone to join and collaborate.
 - Sign-up by visiting www.yammer.com/ufifas
- PWC – Calvin Odero
 - No report
- Curriculum – Andrea Lucky
 - New chair of committee for spring. Minutes will be posted to website monthly. Will meet with Faculty Assembly for annual report at end of the year.
- IFAS TPC – Julie Maupin
 - J. Bryan Unruh serving as chair of “Orange” for 2018.
 - Pam Allen serving as chair of “Blue” for 2018.
- IFAS FACULTY SENATE – Liaisons Les Harrison and Deborah Nistler
 - Chair of Faculty Senate gets to pick a topic each year to investigate/report.
 - Benefits and Retirement were selected for review
 - UF is behind on EVERY list when compared to peer institutions. UF HR is looking at the situation.
 - UF is not competitive, even when compared to smaller institutions.

DEAN’S ROUNDTABLE

- Dr. Tom Obreza
 - Professional Scheduling Policy: Uniform scheduling policy being applied across all counties. Policy was presented to County Directors in January. Final version circulated a couple weeks ago.
 - Hurricane Irma highlighted the impact storms have on Extension resources across the state. Dr. Place wants to implement a formal procedure for evaluating/reporting damage. Developing an operations plan for IFAS Extension that will be flexible enough to apply to most any foreseeable disaster situation.
 - Reinforced the fact that standards for tenure and promotion are not undergoing any changes. Committee used to consist of 6 members, now will have 8.
 - Question asked of Extension administration if county agents need to publish in peer-reviewed journals. No expectation that individual with 100% Extension appointment will conduct research/publish. However, if the opportunity to collaborate with a state specialist and in doing so have the opportunity to publish, that is fine.
 - EDIS:
 - No requirements for agents to publish in EDIS.
 - EDIS are considered peer-reviewed. Considering different classes of manuscripts. Most rigorous will be reviewed externally.
- Research Dean:
 - Research internships being finalized.

- Dr. Al Wysocki
 - Introduced Dr. Heather McAuslane as new Assistant Dean for Graduate Programs
 - G001 nearing completion
 - Studio is available for teaching/extension. Continued focus on distance education.
 - CALS enrollment numbers are steady. Slight decrease in undergraduate enrollment and slight increase in graduate enrollment.
 - Accepting application for Florida Youth Institute. Planning to have two sections this summer.
 - Announced new Roche Scholars Program. Similar to Lead21/Food Systems Leadership Institute.
 - Spring Teaching Retreat: Thursday, February 22nd.
 - Faculty assistance for handling contentious topics.
 - Student panel to discuss how to best help those with disabilities.
 - Instruction improvement / distance minigrants due Feb 23rd.
 - CALS Career Expo – Largest one yet with 47 companies.
 - Gator Gathering in April

OTHER ISSUES & ACTIONS

- Jeanna Mastrodicasa:
 - State Vehicles
 - State vehicles are a privilege. Not required to be provided to faculty for use.
 - All vehicles need a new bright yellow policy brochure.
 - Drivers can only be those employed by UF (staff, graduate assistant, OPS). Students cannot use state vehicles as part of class activities. Volunteers who have filled out proper paperwork can use vehicles.
 - 12- and 15-passenger vans both require special training prior to use regardless if vehicle is owned by the state or rented from rental agency.
 - Do not transport family members or dogs, do not take the vehicles home, do not drive them in from outlying parking lots to your office in central campus.
 - Faculty should drive students to events.
 - Parking
 - VetMed added 125 green spots
 - University Controller
 - Reminder – we are spending someone else’s money. We are stewards of the money and have responsibility to prevent misuse. All transactions need justification and appropriate approval when required. Should be clear benefit to the university.
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OPEN DISCUSSION FROM ASSEMBLY FLOOR

MEETING ADJOURNMENT